



Virginia Law Related Education Institute

3329 Doncaster Court
Virginia Beach, Virginia 23452

Board Meeting Minutes

November 5, 2017

Time: Electronic meeting closed 11:59:59 on 11/5/2017
Location: Via email
In attendance: Janie Brittan, Esq. (chair); Jodi Consoli (Vice-Chair); Karen Lloyd (Treasurer); Catie Donnelly, Esq. (Mock Trial Chair); Matthew Rossettini (Executive Director); Taylor Treece

1. The meeting was called to order by Ms. Brittan, via email.
2. The agenda was approved via email.
3. Meeting minutes from August 18, 2017 meeting were approved.
4. Motion passes to remove Arielle Poe as Secretary (Brittan, Consoli, Lloyd, and Donnelly voted in favor; no votes against).
5. Motion passes to elect Taylor Treece as Secretary (Brittan, Consoli, Lloyd, and Donnelly voted in favor; no votes against).
6. The Executive Committee report set forth that the board executed updated bylaws on August 18, 2017, with the same being posted on the VLRE website. The VLRE website is operational, and the Executive Committee extended thanks to Yoland Gao for his assistance in making the new website a reality. The Committee filed its annual registration fee and annual report with the Virginia State Corporation Commission.
7. The Curriculum Committee report discussed VLRE's first workshop for teachers, "Introduction to Mock Trial as Project Based Learning" at Lafayette High School in Williamsburg, VA, and extended thanks to Karen Lloyd and W&M Law

Professor Fredric Lederer for their assistance at the workshop. The Curriculum Committee announced a possible pilot program with Williamsburg/James City County Public Schools involving Virginia Civics and Economics curriculum to include the Rule of Law and Trial Technique.

7. The *Pro Bono* Committee report sets forth that the Chair and Executive Director met via phone with Sarah Carr of the Fourth Circuit Court of Appeals regarding a collaboration with the Federal Courts and VLRE. VLRE sent follow-up information to Ms. Carr, and thanks the National High School Mock Trial Competition (NHSMTC) for its assistance. The *Pro Bono* Committee announced that it needs volunteers for the 2018 NHSMTC.
8. From the Finance Committee, the Treasurer will submit a financial statement via a separate document. The vote to adopt certain financial policies for VLRE was tabled to allow the board an opportunity to review those policies. The Treasurer requested and the Executive Director agreed to file an extension for our IRS Form and Virginia Charitable Solicitation Form 102. The Treasurer and Executive Director will make these filings in December once the chart of accounts is complete.
9. The Mock Trial Committee report announced that early registration for the VHSMTC has yielded seven teams, including one new team from Arlington (Washington-Lee High School). Registration began October 13, 2017. The GoVLRE portal has 13 possible teams interested in the competition, along with a contact with a team from Washington, D.C.; per the NHSMTC, we are accepting registration from teams located in Washington, D.C.
10. No old business was discussed
11. No new business was addressed
12. There were no comments or announcements.

Adjournment recorded by Chair, Janie Brittan, on behalf of Taylor Treece, Secretary.