



Virginia Law Related Education Institute

3329 Doncaster Court  
Virginia Beach, Virginia 23452

**Board Meeting Minutes**

**Approved:**

January 28, 2016

Time: 3:00 pm  
Location: William and Mary School of Law  
613 South Henry St.  
Williamsburg, Virginia 23185  
In attendance: Janie Brittan, Esq. (chair)  
Catherine Donnelly, Esq. (Mock Trial Chair)  
Nathan Green, CA (At-Large Chair)  
Matthew Rossettini, CEO  
Electronic proxy: Jessie Comba, Vice Chair  
Arielle Poe, Secretary

1. The meeting was called to order by Mr. Rossettini
2. The agenda was amended by those in attendance to add Jessie Comba for nomination to the board as vice chair.
3. Nominations to the board were tendered by Mr. Rossettini. The following individuals were unanimously elected to the initial board,  
Chair, Janie Brittan, Esq.  
Vice Chair, Jessie Comba  
Secretary, Arielle Poe  
Treasurer, vacant  
Mock Trial Chair, Catherine Donnelly, Esq.  
At-Large Member, Nathan Green, CA
4. Ms. Brittan assumed the chair
5. The VLRE Bylaws and Conflict of interest statement were discussed. Clarification was requested on FOIA requirements. Mr. Rossettini advised that FOIA did not apply as VLRE is a private corporation. The Bylaws and Conflict of Interest statement were unanimously adopted.

6. The Executive Committee report included the CEO report. A discussion regarding mock trial and the use of W&M Law School were discussed.
7. There were no reports from the Curriculum or *Pro Bono* committees
8. The Finance Committee report include the CFO report by Mr. Rossettini
9. The mock trial committee report was provided and these issues were discussed
  - a. Prior experiences from past Mock Trial Competitions. Issues raised included attending versus just showing interest, getting judges to travel/commit, the way in which to run the tournament, and a suggestion to W&M law/CLCT to host an evening social.
  - b. The storage of mock trial items and plaques
  - c. The last update to the problem was on January 7<sup>th</sup>
  - d. The Mock Trial chair advised of preparing to contact Kimberly Phillips about partnering with the N&P Bar on their middle school tournament, difficulty getting judges in Norfolk, and approaching schools now and in the future
  - e. There is a supply list being drafted
  - f. Securing judges from W&M law school and college mock trial teams. Concerns were raised regarding this idea. Mr. Rossettini will deal with complaints, score sheet, and issues as the state coordinator
  - g. A suggestion was tendered to add judge's meetings after every round
  - h. The board discussed the impact of a W&M Law fundraiser on the morning of April 1<sup>st</sup> and registration/round one of the tournament.
10. No old business was discussed
11. The following new business was discussed
  - a. The annual meeting was set for April 2, 2107
  - b. The board agreed that board members can sit as judges and will work to contact actual trial judges to sit on the bench
12. There were no comments and announcements. The meeting was adjourned.

Recorded by Mr. Rossettini on behalf of the Secretary.