



Virginia Law Related Education Institute

3329 Doncaster Court
Virginia Beach, Virginia 23452

Annual Board Meeting Agenda

Time: March 1, 2019
Location: The College of William and Mary Law School
Williamsburg, Virginia

Call to Order
Approval of the agenda
Approval of meeting minutes from December 20, 2018 Board Meeting

I. Corporate Governance and Programming Adoption

- a. Motion by the Chair to nominate and to approve the following board members
 - Jonathan Bolls, Chair
 - Courtney Hagge, Vice Chair
 - Laura McVay, Secretary
 - John Lanning, Treasurer
 - Catie Donnelly, Competition
 - Mary Jane Williams, At-Large
 - Ariel Hedgepeth, At-Large
 - Tim Isaacs, At-Large.
- b. Circulate and collect signature page from board member acknowledging that they will review and abide by the VLRE Conflicts of Interest policy
- c. Review and adopt changes to the by-laws (*by the executive director*)
- d. Review and adopt the 2019-2020 Mock Trial Program (*by the executive director*)
- e. Introduce potential educational partnerships (*by the executive director*)
- f. Appoint board members as regional coordinators, and discuss the need for competition and volunteer coordinators

II. Financial Determinations

- a. Budget introduction and board strategy to resolve deficits (*by the executive director*)
- b. Review and adopt the 2019-2020 VLRE Budget

III. Regional scope and program locations

- a. Review and select regional competition sites (*by the executive director*)

- b. Review and select two focus regions for August coaches training (by the executive director)
- c. Determine date and secure location for the next state competition
- d. Determine the window for regional competitions based on the Mock Trial Handbook

IV. Competition determinations

- a. Determine if the 2019-2020 problem will be civil or criminal
- b. Review and adopt changes to the Mock Trial Handbook (*by the executive director*)
- c. Select and approve the author of the 2019-2020 problem
- d. Review any last-minute needs for the 2018-2019 competition

V. Reports

- a. Executive Committee: Report on the results of the scrimmages and lessons learned (did the scrimmages demonstrate our ability to move forward with regional competitions?).
- b. Finance Committee: Statement of current funds. Status of financial filings with the federal and state government. Call for volunteers to conduct VLRE audit.

VI. Old Business

VII. New Business

VIII. Comments and announcements (by the executive director).

IX. Adjournment